



A.P.I.T

ASIA PACIFIC INSTITUTE
OF INFORMATION TECHNOLOGY

CERTIFICATE PROGRAMMES

■ **Certificate in Business Administration**

(R2/0414/3/0222)(03/28)(MQA/FA1454)

■ **Certificate in Information & Communication Technology**

(R2/0611/3/0021)(02/30)(MQA/FA5379)

APIIT CERTIFICATE PROGRAMMES



CERTIFICATE IN INFORMATION & COMMUNICATION TECHNOLOGY

(R2/O611/3/0021)(02/30)(MQA/FA5379)



MODULE OUTLINE

SEMESTER 1

- Basic Mathematics
- Data Communications & Network
- Database Concepts
- Fundamentals of Information System
- Basic Research Skills

SEMESTER 2

- Integrated Systems Technology
- Introduction to Mobile Systems
- Introduction to Operating Systems
- Introduction to Computer Architecture

SEMESTER 3

- Web Design & Technology
- System Analysis & Design Fundamentals
- Fundamentals of Cyber Security
- Fundamentals of Visual Programming
- Networking & Cloud Technologies

SEMESTER 4

- Personal Skills
- Youth Development

INTERNSHIP (8 weeks)

ENTRY REQUIREMENTS

- 1 Credit in any subject at SPM level with a minimum of a pass in Mathematics[#], Bahasa Malaysia and Sejarah (History);
 - 1 Credit in any subject with a Pass in Mathematics[#] at IGCSE/O-Levels;
 - 1 Credit (Grade B & above) in any subject with a Pass in Mathematics[#] at UEC;
 - A qualification that APIIT accepts as equivalent to the above.
- [#] Candidates without a Pass in Mathematics at SPM/IGCSE/O-Levels or equivalent, need to take and pass the reinforcement Mathematics module before the commencement of the Certificate Programme.

FURTHER STUDIES

Upon successful completion of this programme, you will be eligible to progress into any of the following diploma programmes offered at APU:

- Diploma in Information and Communication Technology
- Diploma in Information and Communication Technology with a specialism in Software Engineering
- Diploma in Information and Communication Technology with a specialism in Data Informatics
- Diploma in Information and Communication Technology with a specialism in Interactive Technology

- Diploma in Business Information Technology
- Diploma in Design and Media[#]

[#] Students Progressing to Diploma in Design and Media are required to commence from Semester One.

Note:

Students who have successfully completed the Certificate Programme may be allowed to transfer credits into the respective Diploma Programmes subject to general terms of credit transfer policy and as a result may be allowed to commence the Diploma directly from semester two.

^{**} In addition to the above, all students are also required to successfully complete General Studies modules as stipulated by the Malaysian Qualification Agency, as well as fulfill credit requirements for Co-Curricular Activities.



CERTIFICATE IN BUSINESS ADMINISTRATION

(R2/O414/3/0222)(03/28)(MQA/FA1454)



MODULE OUTLINE

SEMESTER 1

- Ethics at Workplace
- Strategic Thinking and Problem-Solving
- Introduction to Managing Business
- Fundamentals of Information Systems
- Basic Research Skills

SEMESTER 2

- Basic Marketing Skills
- Introduction to People Management
- Business Accounting
- Introduction to Business Communication

SEMESTER 3

- Principles of Economics
- Fundamentals of Cyber Security
- Transformative Professional Development
- Introduction to Statistics
- Basic Organisational Management

SEMESTER 4

- Personal Skills
- Youth Development

SEMESTER 5

- Business Process Management

ENTRY REQUIREMENTS

- 1 Credit at SPM level with a minimum of a pass in Bahasa Malaysia and Sejarah (History);
- 1 Credit in any subject at IGCSE/O-Levels;
- 1 Credit (Grade B & above) in any subject at UEC;
- A qualification that APIIT accepts as equivalent to the above.

FURTHER STUDIES

Upon successful completion of this programme, you will be eligible to progress into any of the following diploma programmes offered at APU:

- Diploma in Business Administration
- Diploma in Business Information Technology
- Diploma in Accounting

- Diploma in Design and Media^{**}
- Diploma in International Studies

^{**} Students Progressing to Diploma in Design and Media are required to commence from Semester One.

Note:

Students who have successfully completed the Certificate Programme may be allowed to transfer credits into the respective Diploma Programmes subject to general terms of credit transfer policy and as a result may be allowed to commence the Diploma directly from semester two.

^{**} In addition to the above, all students are also required to successfully complete General Studies modules as stipulated by the Malaysian Qualification Agency, as well as fulfill credit requirements for Co-Curricular Activities.

Asia Pacific Institute of Information Technology (APIIT) DK121(W)

Aras 2 Blok A & Aras 4 Blok B, Jalan Teknologi 5, Taman Teknologi Malaysia, Bukit Jalil,
57000 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur.

Tel: +603-8996 1000 Email: info@apiit.edu.my Website: www.apiit.edu.my